N0. 10 Wuro Gare Road,

Behind Investment Quarters,

Tunfure, Akko LGA,

Gombe State.

The Coordinator,

Post Graduate Diploma Education,

Ahmadu Bello University Distance Learning Center.

Sir,

**Request for Examination Deferment**

I am writing to request for deferral of my PGDE examination which is scheduled to take place 17th to 25th September 2022. I have earlier applied for annual leave in my organization to enable me sit for the exams and have already printed out the Examination Slip but was unfortunately denied the leave request. In fact, I have been assigned specific tasks that would require me to travel out of Gombe from 17th to 29th September 2022.

In view of this, I wish to defer my examination to another semester. I understand that this is not easy due to the time I am making this request, but this is an urgent priority for me, please. I would be very much delighted if my request is granted.

Thank you so much.

Yours Sincerely,

Yusuf Yahaya Atiku

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